

TOWN OF ALMA NY
TOWN BOARD ORGANIZATION MEETING
Jan. 6, 2026

MEMBERS OF THE TOWN BOARD

TOWN SUPERVISOR: PAULA CLAYSON
DEPUTY SUP: MICHELLE DUNBAR
COUNCILPERSON: MICHELLE DUNBAR
COUNCILPERSON: DAVID SHIELDS
COUNCILPERSON: JOHN WALSH
COUNCILPERSON:

ALSO PRESENT

TOWN CLERK: ANGELA RHODES
DEPUTY TOWN CLERK: MICHELLE STAEDT (ABS)
BOOKKEEPER: N/A
HWY.SUP'T: TOM DANNHEIM (ABS)
DEPUTY HWY SUP'T: DEAN CLAYSON
JUSTICE: CHERYL DANNHEIM (ABS)

Call to order for the board meeting at 6:00pm, followed by the Pledge of Allegiance.

Paula Clayson asked for a motion to appoint David Shields as Councilperson to replace the seat vacated by Paula Clayson. Motion: Michelle Dunbar, 2nd: John Walsh.

Ayes: 3, Clayson, Dunbar, Walsh

Nays: 0

Motion Carried

David Shields was sworn in.

Paula Clayson asked for a motion to certify corporate resolution for MetLife: Motion: Michelle Dunbar, 2nd John Walsh.

Ayes: 4, Clayson, Dunbar, Walsh, Shields

Nays: 0

Motion Carried

Appointments:

Michelle Dunbar: Deputy Town Supervisor

David Shields: Highway Liaison

Regular Monthly Board Meetings: 2nd Tuesday, time and location could change by board if necessary; other board meetings will be held as necessary by the board.

Federal Mileage Rate Change: 72.5 cents per mile

Banking: Community Bank, N.A., NY Class

Highway Payroll: Bi-weekly

General Payroll: Monthly, paid with the first highway payroll

Petty Cash: \$100.00

Tax Collection Cash: \$200.00

Return Check Fee: 20.00

Advertisement: Wellsville Sun, Olean Times Herald. Paula is checking further into it being necessary to have a written publication.

Michael Burke: Attorney for the Union/General Matters.

Joe Dannheim: Town Assessor

Angela Rhodes: Registrar

Tom Dannheim: Dog Control Officer

Rich Wenslow: Code Enforcer

Payroll/Accounting: BBS Accounting

David Shields made mention of the empty council chair. And suggested that the Town Clerk place an ad in an appropriate publication advising the public that due to the outcome of the most recent election, the Alma Town Council has an open seat for a Town Councilman. Interested parties to submit a letter of interest to the Town Board by February 2, 2026. Board to review letters of interest, and all interested parties, to attend meeting on February 10, 2026 at 6:00pm at the Alma Town Hall. Motion: Michelle Dunbar, 2nd John Walsh.

Ayes: 4, Clayson, Dunbar, Walsh, Shields

Nays: 0

Motion Carried

Motion to close meeting: John Walsh, 2nd David Shields

Ayes: 4, Clayson, Dunbar, Walsh, Shields

Nays: 0

Motion Carried

Respectfully submitted,

Angela N. Rhodes

Alma Town Clerk

01/13/2026